

Cairine Wilson S.S. Parent Council



The Future Starts Now
Cairine Wilson Secondary School

975 Orleans Blvd.
Orleans, Ontario K1C 2Z5
613-824-4411
[MAP]

Thursday October 5, 2023

Chair: Les Robinson

Secretary: Janine Stewart

Attendance: Janine Stewart
Les Robinson
Crystal Manias

Derek Black
Andrew Murphy
Pam Hawley

Anne-Marie Dugal
Laurie Labelle
Melissa Britton

Regrets: none

1.1 Call to Order (A. Murphy):

- The meeting was called to order at 7:15 pm.

1.2 Introductions (A. Murphy)

1.3 Land Acknowledgement (A. Murphy)

1.4 Election of the School Council (A. Murphy)

- Chair – L. Robinson
- Treasurer – D. Black
- Secretary – J. Stewart
- Members-At-Large – P. Hawley, C. Manias, M. Britton
- Community Member – possibly A. Dugal (post retirement)
- A. Dugal – throughout the year individuals may come forward and want a position on Council. If so, we can hold elections (A. Murphy – must give 2 weeks notice of an election)

1.5 Approval of the Agenda (L. Robinson)

- A. Dugal – change “Teacher’s Report” to “Staff Report”
- L. Robinson moved to approve the agenda, all in favour
- L. Robinson – timed meetings 7:00 – 8:30 pm, after vote to go ½ hr. longer
- A. Dugal – recording of Agenda and minutes - instead of bullets use 1 for meeting 1, 2 for meeting 2, etc. and match with the minutes

1.6 Approval June 7, 2023 Minutes (L. Robinson)

- Minutes still need to be reviewed by Council
- A. Murphy – suggested the minutes be circulated and voted on by email
- Council agreed with this approach, J. Stewart to work with L. Robinson

1.7 Reports

Chair’s Report – no report

Student’s Report – no report

Teacher’s Report – A. Dugal:

From	Topic/Good news/ Request	Request for Funds
Guidance (Mr Wolfe and Mr Kirby)	<p>Grade 12's were presented with all the information they need to apply to College and University on Oct.4. This presentation has been posted on the school website for students and parents to access.</p> <p>Universities and Colleges continue to visit CW weekly. The full list is on the CW guidance homepage.</p> <p>The Atlantic University Fair will be held on Nov. 2nd from 6pm to 7pm in our Den and Cafe. Parents and students are welcome to attend. This info will also be posted on our school website</p> <p>The annual parent post-secondary information evening will be held this year on Nov.8 in the Cafeteria. Representatives from local Colleges, Universities, Gap year programs, as well as the Canadian Armed Forces will be present to answer parent questions around post secondary opportunities.</p> <p>The annual Fall Awards ceremony is happening on Nov. 16th from 6pm to 8pm in the Cafetorium</p>	
Drama – School Play	<p>The production class is hard at work preparing for their first play of the year: Where Poppies Blow.</p> <p>It is a story from WW1, set in Ottawa where a young boy is waiting for news from his older brother on front lines. It is a poignant, powerful play about the impact of war on the home front. We have an incredible cast, including many members of our City Championship Improv Team.</p> <p>This is one of the most powerful plays I have ever seen, and I encourage you to come out on Friday, Nov. 10th or Saturday, Nov. 11th, at 7:30 p.m. to honour Remembrance Day in this special way. The play runs for one hour.</p>	

	Tickets are \$10 adult, \$5 student.	
ASD Classroom	<p>Dear Parent Council Members,</p> <p>Our ASD program wanted to take a moment to express our heartfelt gratitude for your generous contributions to our ASD cooking program last year. Your support has been instrumental in helping our students develop essential life skills and engage more effectively within our community.</p> <p>One of the highlights of our program has been our regular visits to Metro, where our students purchase groceries for their cooking sessions. These outings have enabled our students to gain cooking and essential social skills as they plan, shop, cook, and eat together.</p> <p>Each semester, we seek contributions from each student's family to sustain this program. We are incredibly grateful to those families who have already contributed this year. However, we currently have a shortfall of \$150 for this semester, which is necessary to continue running this program effectively.</p> <p>We are requesting your support again to help us bridge this funding gap. Your contribution will ensure our students continue gaining these vital life skills and experiences. Your continued assistance means a lot to us and strengthens our school community. Thank you for your consideration.</p>	\$150.00
Music Department	<p>Many bands and clubs are well on their way for the year! We will likely have an event on Oct 31 as a fundraiser for the band program.</p> <p>Some other events:</p> <ul style="list-style-type: none"> • Holiday buy in concert (Dec 21) • Musicfest (late feb) • Arts Night (April 25) • End of Year Concert (June 7) <p>We hope to see you there.</p>	
Key Club (AKA Key Ideas)	<p>Key Ideas hosted a Movie Night on September 28.</p> <p>\$500.00 was raised and will be donated to the Terry Fox Foundation (in addition to all the other funds raised for TFF at Cairie Wilson)</p>	

	<p>Halloween For Hunger (or Harvest for Hunger) will take place in early November (exact date TBD). Students will be collecting non-perishable items from the community; Items will be donated to the Ottawa Food Bank. Last year we raised over 3000 lb of goods.</p> <p>If you want to get involved, we can always use parent volunteers as drivers or as “packers” back at the school. Send todd.kelly@ocdsb.ca a message.</p>	
Terry Fox Run	<p>The Cairine Wilson community has successfully raised \$7750 for the Terry Fox Foundation.</p> <p>This was the result of the hard work of Key Club, the CCA Golf Tournament, online parent and teacher donations, classroom student collection, and the significant online efforts of David McGruer (a parent of former C.W. alumni)</p>	

Questions:

- C. Manias – How is the Staff Report generated?
 - A. Dugal – updates are gathered each month on the shared Word document
 - A. Dugal and A. Murphy – discuss the request for funds prior to sending them to the School Council (to make sure they fall under the Council’s umbrella)

VP’s Report – L. Labelle:

- Good start to the school year
- Class assemblies – spoke about behavioral expectations, social media expectations
- Progress Reports – due October 17th/18th – and then to parents at the end of October – details how the student is doing (i.e. doing well or requires help)
- Parent/Teacher Interviews – end of October (virtual and in person) – not all parents will have an interview, Teachers will be reaching out to parents and parents may reach out to the Teachers

Principal’s Report – A. Murphy

- Administration team
 - Vice Principals: Chris Jupp (A-K) Laurie Labelle (L-Z)
 - Principal: Andrew Murphy

- Facility Upgrades:
 - Roof is repaired
 - New Sewage lines
 - Gym floor resurfaced
 - Fresh coat of paint on the walls – unfortunately a mural was mistakenly painted over
 - New entrance completed
 - Some classrooms have moved (i.e., L.S.T – Learning Support, Prayer Room)
 - More work is still to come (i.e., wheelchair accessible washrooms)
- ASD (autism spectrum disorder classes)
 - 2 classes – up from 1 class from last year (1 teacher, 2 Education Assistants)
 - Received funding (\$12,000) to retro fit the classroom
- Enrollment is up – 759 students, up approximately 30 students
 - Additional classes (i.e., Yearbook class)
- Staffing Update:
 - Sue Wu (Educational Assistant)
 - Chelsea Turpin (Educational Assistant)
 - Ray Malhotra (Educational Assistant)
 - Alex Bancroft (Educational Assistant)
 - Tabatha Coveny-Carmosino (Educational Assistant)
 - Keeley O’Leery – (Science)
 - Marlene Murtonen-Tosh (ASD)
 - Louise Lafrance (Science)
- Budget yet to be released
 - Fundraising will continue to focus on the auditorium upgrades
- New Strategic Plan: Learning, Wellbeing, Social Responsibility
 - Focus for professional development will be literacy, numeracy and school climate
- Weekly meetings have started with the student government

Questions:

- P. Hawley – issues with course sections and class schedules
 - A. Murphy – issues with electives, 35% of the school population is dedicated to French Immersion
 - solicit feedback from guidance councillors and teachers regarding the scheduling
- L. Robinson – OCDSB down 1,600 students from projections?

- A. Murphy – elementary schools are down but the secondary schools are up
- Cairine Wilson is currently at zero capacity

Financial Report – D. Black

- will be working on getting the change to the cheque signing (new Chair)
- see attached budget
 - outstanding expenses still requiring receipts – move to next meeting to review (October 26th)
 - expense relating to the Badminton Jerseys will be moved to the next meeting (October 26th)
- L. Robinson – moved to grant ASD Program \$150, M. Britton 2nd the motion, all in favour

1.8 Old Business (L. Robinson)

- Updates on last year's spending:
 - projector for the cafeteria (A. Murphy) – in progress
 - picnic tables (A. Murphy) – order has been placed, waiting for the tables to come in
 - Tree Planting initiative/grant (A. Murphy) – in progress
 - Yearbook (A. Murphy) – Yearbook class meets 2x weekly
 - C. W. Craft Fair update (P. Hawley, A. Dugal, L. Robinson) – November 18/23
 - All tables have been booked
 - Friday evening, Saturday 7:00 – 9:00 a.m. – set up, Saturday 3:30 – 5:30 p.m. – tear down
 - A. Dugal – organizes the student volunteers, kids craft room
 - Teachers put up the advertising around the neighbourhood

1.9 New Business: (L. Robinson)

- OCASC meetings are on the third Thursday of each month 7-9 p.m.
- Meet and Greet – September 28/23, AGM October 19/23
- Monthly meetings – 3rd Thursdays of each month

1.10 Meeting Dates for the School Year

- October 26/23
- November 30/23
- January 25/24
- February 29/24
- March 28/24

Cairine Wilson SS Council

ROD 2011-06-02

- April 25/24
- May 30/24
- June 13/24

Next Meeting:

- The next council meeting will be Thursday, October 26/23

Adjournment:

- The meeting was adjourned at 9:15 PM