

Cairine Wilson S.S. Parent Council



The Future Starts Now
Cairine Wilson Secondary School

975 Orleans Blvd.
Orleans, Ontario K1C 2Z5
613-824-4411
[MAP]

Thursday October 26, 2023

Chair: Les Robinson

Secretary: Janine Stewart

Attendance: Janine Stewart
Les Robinson
Crystal Manias

Derek Black
Andrew Murphy
Pam Hawley
Guy MacDougall

Anne-Marie Dugal
Laurie Labelle
Melissa Britton
Chris Jupp

Regrets: none

2.1 Call to Order (L. Robinson):

- The meeting was called to order at 7:10 pm.

2.2 Land Acknowledgement (L. Robinson)

2.3 Introductions (L. Robinson)

- C. Jupp – Vice Principal (A-K)
- G. MacDougall – Athletic Director, will become the new Teacher Representative on Council when A. Dugal retires (in the new year)

2.4 Approval of the Agenda (L. Robinson)

- Agenda was approved without any changes, A. Dugal moved, D. Black 2nd the move

2.5 Approval of the Minutes of June 7, 2023 (Passed)

2.6 Business arising from the Minutes (June 7th)

- \$800 proposal for the Badminton Jerseys – will be taken up with the Financial Report (D. Black)

2.7 Approval of the October 5, 2023 Minutes (L. Robinson)

- D. Black – small typo in the year for the meetings in 2024
- Small type – A. Dugall to A. Dugal
- With small changes the minutes were passed by Council, J. Stewart moved, M. Britton 2nd the move

2.8 Business arising from the Minutes (October 5, 2023) (L. Robinson)

2.8.1 C.W. Craft Fair (P. Hawley)

- The fair is in good shape, good for parent volunteers – parents are welcome to come out – Nov. 17th 5:30 - 8:00-vendor set up, Nov. 18th 7:00 - 9:00 vendor set up, 3:30 - 5:30 tear down
- Working on advertising, emailed out flyers, social media posts, A. Dugal – has put advertisement in Orlean's Star
- C. Manias – how can students sign up to help? – pls. email A. Dugal

2.8.2 OCASC Update (L. Robinson)

- Issues with last meeting with the sound, very difficult to hear (hybrid and in person format)
- AGM following the meeting to elect the executive

- Committee of the Whole – new high schools in Stittsville and Riverside South, issues with portables
- Issues and frustration around Principals not being transparent regarding budgets – this does not include C.W. A. Murphy has been transparent
- P.I.C (Parent Involvement Committee) – OCASC does not have any representation on P.I.C
 - Still trying to get more volunteers on P.I.C, advisory committee, no voting power
 - C. Manias – who does P.I.C report to? L. Robinson – good question, do not know and will try to find out

2.8.3 Harvest for Hunger (Nov. TBD)

- Key Club and Mr. Kelly - has been doing some advertising indicating a date of Nov. 1, 2023
- School will be open to drop off the food on Nov. 1, 2023 from 5–7 pm

2.8.4 Badminton Uniforms

- G. MacDougall – now a requirement – to have matching uniforms
- L. Robinson, D. Black 2nd the motion for \$800 (to purchase set of 20 jerseys)
- All in favour of the motion

2.8.5 Council Funded Activities from 2022/23 – update (D. Black)

- Graduation Award (\$100) – L. Labelle will try to contact the student (Alec Savour)
- Oct DDP Grad Wear (\$275) – has this been paid by C.W. – A. Murphy to take away, who to make the cheque out to?
- Jan DDP Coffee Program (\$150) – no receipts – A. Murphy – school will take the costs for this item, close item
- Mar Diversity Day Event (\$250) – confusion regarding the grant money – speakers came and spoke about food classes. This is separate from the actual Diversity Day Event, A. Murphy to take away
- Apr Grad Party – (\$400) received receipts, this item is closed
- May Picnic Tables – (\$4,600) – tables have been ordered, currently waiting for delivery

2.9 Executive Reports**2.9.1 Chair's Report (L. Robinson)**

- Principal's profile – principal profile is on file with the Board by October 31st of each year – yes, A. Murphy's is on file with the board
- Update the website – L. Robinson, J. Stewart to work on
- Constitution and By-Laws of the Council are maintained and up to date and are reviewed annually by Council – A. Dugal will work on in the new year

2.9.2 Student's Report – no report, no student representative yet

- A. Murphy - student elections are being held next week and a student representative

2.9.3 Staff Report – A. Dugal:

From	Topic/Good news/ Request	Request for Funds
Todd Kelly	<p>Halloween For Hunger (or Harvest for Hunger) will take place in early November (exact date TBD). Students will be collecting non-perishable items from the community; Items will be donated to the Ottawa Food Bank. Last year we raised over 3000 lb of goods.</p> <p>If you want to get involved, we can always use parent volunteers as drivers or as “packers” back at the school. Send todd.kelly@ocdsb.ca a message.</p>	
Jen Abma	<p>The production class is hard at work preparing for their first play of the year: Where Poppies Blow. It is a story from WW1, set in Ottawa where a young boy is waiting for news from his older brother on front lines. It is a poignant, powerful play about the impact of war on the home front. We have an incredible cast, including many members of our City Championship Improv Team.</p> <p>This is one of the most powerful plays I have ever seen, and I encourage you to come out on Friday, Nov. 10th or Saturday, Nov. 11th, at 7:30 p.m. to honour Remembrance Day in this special way. The play runs for one hour. Tickets are \$10 adult, \$5 student.</p>	
	<p>HOMEWORK CLUB: now running Monday-Thursday (3:30 - 5:00) in the Learning Commons</p> <p>MATH HELP: Monday- Thursday at LUNCH ... there is always a math teacher on duty to answer questions/give extra help...students just have to go to the Math department during lunch.</p> <p>TVO – interactive Math tutor help</p>	
Jamie MacDougall (on behalf of Art)	<p>Good evening!</p> <p>We are in substantial need of some new frames to display art on the walls. We haven't purchased any in several years and if you look closely at our existing ones, many of them are now “bent out of shape” and are</p>	Possibly a pack of 4 24x36” frames (need

hanging precariously by the upper part of the frame instead of the hole inside the hanging attachment. I know that our former Art teacher (and head) used to purchase from Leader Frames (Toronto) which use only plexi-glass, and they have a quick-change style which is SO useful in school to be able to switch out items from semester to semester.

<https://www.leaderframes.com/index.php?action=display&cat=11&lang=english>

I did some digging last year and received the following response from the executive assistant, Eva Wang. I could inquire about a possible school discount too. I can also shop around, but I seem to understand that these are the best quality for schools. Thank you so much for considering!

Hi Jamie,

Thank you for your inquiry. Please check the following prices for two sizes of satin black metal frame.

Size 24x30 \$101.18 each plus shipping and tax.

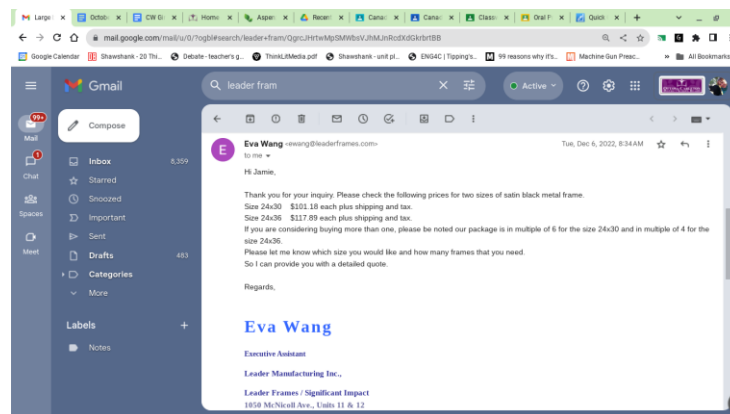
Size 24x36 \$117.89 each plus shipping and tax.

If you are considering buying more than one, please be noted our package is in multiple of 6 for the size 24x30 and in multiple of 4 for the size 24x36.

Please let me know which size you would like and how many frames that you need.

So I can provide you with a detailed quote.

Regards,



Could also try these from Amazon to see their quality, but I suspect that they wouldn't be as long-lasting. The comments show that they have lots of issues.

to check size at school) = \$471.56 + tax (if prices haven't gone up). Let's say appx. **\$500**

WE FIRST NEED TO SECURE APPROVAL FROM OUR CHIEF CUSTODIAN BUT FOR NOW WE JUST WANTED TO SHARE THE IDEA

Student Services	<p>Fall Awards evening: Nov. 23rd from 6pm to 8pm</p> <p>Nov. 1st: Take Your Kids to Work Day for all Grade 9 students</p> <p>Nov. 1st: Launch 2023! - this is a virtual Pathway event for all Grade 10-12 students</p> <p>Nov. 2nd: Atlantic University Fair from 6pm to 7:30pm in the CWSS gymnasium</p> <p>Nov. 7th: end of Term 1 for semester 1</p> <p>Nov. 8th: start of Term 2 for semester 2</p> <p>Nov. 8th: Picture Retake Day</p> <p>Nov. 8th: Grade 12 Parent Information Evening (in person/cafeteria) from 6pm to 8pm</p> <p>Nov. 10th: Remembrance Day Assembly during the morning blocks</p> <p>Nov. 18th: Craft Fair</p> <p>Nov. 21st: Midterm marks communicated to students and parents</p> <p>Nov. 28th: Full Disclosure date - last date for students to withdraw from semester 1 courses without academic penalty</p>	
Alison Dewar	On October 12, 40 first year education students from The University of Ottawa came for the morning classes and worked with groups of grade 9 students in the Cafetorium on a science activity. The students will be back on November 16 to work with the grade 9 students on another science and/or math activity.	
Felicia Persaud (music dept)	The music department is having an interactive buy-in concert on Oct 31 (2:15-3:30). Tickets are \$5 and available on school cash online. Hope to see you there!	
Chantal Coulombe and Eric Puig	<p>41 students registered for the Europe trip and 5 chaperones -</p> <p>Fundraising activities that are happening at the moment and/or soon (to cover the cost of supply teachers and gratuities) extra money raised by travellers will serve to lower the cost of their own trip.</p> <p>We are selling Cheese from St-Benoit du Lac - from now on until December 1st (3 different packages size) -</p> <p>We'll operate the Canteen at the play on Nov.10 and 11</p>	

We'll operate the Canteen at the Christmas Craft Fair
 We would like to sell raffle tickets for 3 different gift baskets that we would make ...We accept any donations that could be a part of these baskets. Themes for the baskets: one British, one French and one from Belgium...
 We are planning to have a video game night, Trivia night and a bottle drive later ...if necessary!!!

Lisa Fabbro

Link Leadership Update

Link Leadership brought all of the grade 9s to Lusk Caves. It was an incredible experience for all, with 30 degree weather!

Here are the activities we have planned for the rest of the semester.

We calculated the budget required to successfully run these 11 events (both academic and social) to be \$770. We are wondering if Parent Council can support us financially to run these events that all grade 9s will be participating in.

Grade 9 Link Activities

Colour code:

Out of Class Activities (Lunch, After School)

In-Class Activities

AFU= Academic Follow Up (I.e. in class lesson)

SFU = Social Follow Up (I.e. social event)

Date	Time	Activity/Event
Tuesday, October 31	Block A Day 1 = 1st Day 2= 2nd	AFU: Time Management
Tuesday, October 31	Lunch	Lunch crew: Halloween costume contest
Tuesday, November 7	Lunch	Lunch crew: Minute to Win it #1
Friday, November 10	Block A Day 1 = 1st Day 2= 2nd	Beats n Bingo

	Tuesday, November 14	Lunch	Lunch crew: Minute to Win it #2		
	Tuesday, November 21	Lunch	Lunch crew: Pie teachers/link leader		
	Wednesday, November 22	Block A Day 1 = 1st Day 2= 2nd	AFU: Goal Setting		
	Wednesday, Dec 6	5pm-7pm	SFU: Hide n' Glow Seek **6 teacher supervisors requested. Please come**		
	Tuesday, December 19	Block A Day 1 = 1st Day 2= 2nd	AFU: Self Care - Family Feud		
	Tuesday, January 9	Block A Day 1 = 1st Day 2= 2nd	AFU: Healthy Relationships		
	Friday, January 12	4:00-6:30pm	SFU: Escape Room **6 teacher supervisors requested. Please come**		

Questions:

- D. Black – Cheese from St-Benoit du Lac, French only instructions came with the order forms(?), cash/cheque – who to make the cheques out to? A. Murphy to investigate with teachers in charge
 - If students raise money above quotas, then it will decrease the costs of the trip/student
 - A. Murphy – cheques for refunds would be issued back to those who paid for the trip
- P. Hawley – could the calendar on the website have the dates of the school events, currently the calendar is blank
 - A. Murphy to follow up with Office Administrator

2.9.4 V.P.'s Report – (C. Jupp, L. Labelle):

- Literacy test – Nov 22nd, 23rd, test must be passed in order to graduate
 - Students are given a lot of support to help pass the test – Student Success
 - DELF-DALF exams (A. Dugal) – French Proficiency Test - internationally recognized assessment, which students can take
- Remembrance Day – ceremony, theme is Peacekeeping

- Meet the teacher – planning in 2024 (Fall) – open house format
- Progress Reports – went out to all parents/caregivers at the end of Oct.
- Mid term marks due Nov 6th, reports go out to parents/caregivers on Nov 21st
- Starting to work on the schedules for the next school year – surveys out to students, show of interest (in Feb '24)
- Grade 8 feeder schools will be coming in Jan '24

2.9.5 Principal's Report (A. Murphy)

- Picnic tables – have been ordered
- Student reports for Q1 will be coming up in Nov, will be delivered electronically to parents/caregivers
- Safety drills/lock down drills were completed for the fall, school did very well
- Course offering surveys will be going out to the students – to get an idea of what course to offer
 - Technology requirements will need to be met (grade 9 and 10)
- Still waiting on the budget to be released
 - School focused fundraising will still be on the auditorium upgrades
- New Strategic Plan: Learning, Wellbeing, Social Responsibility
 - Parent Climate Survey Results (see attached)
 - Staff will be digging deeper into the survey results
 - “Environment” – Representation (Diversity) – hiring practices
 - “Safety” – Bullying, Sexual Harassment – look at more closely
 - Tried to get a staff survey conducted but the results were not statistically conclusive
 - Student Survey will be conducted in the Spring
- Professional Development occurring in the school
 - Learning sprints at staff meetings

2.9.6 Financial Report (D. Black)

- Motion to allocate funds to the Art Department to purchase a pack of 4 24x36” frames, est. \$500, M. Britton 2nd the motion, all in favour of the motion
- Short discussion – could Council get an idea about future funding requests?
 - A. Murphy – big ticket items (2 picnic tables, cafeteria tables each year) (approx. \$4,000)

2.10 New Business: (L. Robinson)

- Meet and Greet in December – date? Nov 30th (before or after the Council meeting), Dec 7th or Dec 14th, L. Robinson will do an email vote on the date

Next Meeting:

- The next council meeting will be Thursday, Nov 30/23 at 7:00 pm

Adjournment:

- The meeting was adjourned at 9:15 PM