

Summer Employment Opportunities for 2 Students

Position: **Community Life and Children's Activity Worker**

Location: Grace Presbyterian Church, 1220 Old Tenth Line Rd., 613-824-9260

Hours: 32 hours per week for 8 weeks, flexible schedule: starting June 14, 2021

Salary: \$14.25 per hour funded by a Canada Summer Jobs grant

Eligibility: Must be between 15-30 years old, preferably with experience leading children's programs

Tasks and responsibilities:

- Coordinate and implement a virtual Vacation Bible Camp (VBS) and assist with the outcome assessment.
- Develop and distribute promotional material to advertise the VBS (Bible camp) and other children's programs.
- Develop and implement a children's program to be run during worship services with coordinating crafts and/or activities.
- Provide for the physical, emotional and spiritual needs of children in our care.
- Coordinate and plan inter-generational activities.
- Perform some administrative duties including answering emails and phone messages.

Qualifications:

- Commitment to the doctrine, vision, mission and core values of Grace Church.
- Love for the Lord lived out in life.
- Strong administration and communication skills with all ages.
- Experience in leading and teaching youth and children.
- Self-starter, creative, joyful, energetic team player.
- Technical skills including web meetings, creating and sharing videos
- Must have an updated police records check.

Supervision plan and mentoring plan:

The successful candidates will receive ongoing mentoring under the supervision of the pastor, administrative assistant, an experienced Sunday School teacher and other adults involved in children's ministry.

Closing date for applications: May 28, 2021

Send applications to: Arlene Lamadeleine
Office Administrator
Grace Presbyterian Church
1220 Old Tenth Line Road
Orleans, ON K1E 3W7
Email: summerstudent@graceorleans.ca

Please have **references** available on request.