

SCHOOL COUNCIL



Cairine Wilson Secondary School
School Council Meeting Minutes

Thursday, September 20, 2018

Chair: Mark Lecuyer

Secretary: Jennifer Pyne/Marlene
MacRae

Attendance:	Mark Lecuyer	Jim Irving	Jennifer Pyne
	Marlene MacRae	Marcia O'Connor	Maureen Ritchie
	Rorey Brown	Tracey Smith	Heather Mawhinney
	Sonita Davis	Stephanie Greenham	Cindy Kay
	Doreen Cummins	Julietta Jablasone	Jennifer Coleman
	Uzo Onochie-Roy	Laura Boushey	Anne Corrigan
	Lorrie Hamilton		Carl Dobbin

Regrets*

1. Call to Order

- The meeting was called to order by Mark at 7:05 pm.

2. Approval of Agenda

3. Approval of June Minutes – Sonita and Stephanie

4. Chair's Report

- Mark welcomed everyone and explained that Council generally has meetings on the first Thursday of every month

- Mark explained that Council is responsible for one major fundraiser for the school (Christmas Craft Sale). He also explained that Council has been very involved in the past with Cairine Wilson's very successful Relay for Life.
- The difference between voting and non-voting members of Council was also discussed.

5. Student Representative Report

- Rorey Brown is this year's student representative on Council.
- Rorey explained that Student Council has started already
- Students are planning to again participate in Howling for Hunger (Non-perishable food drive on Halloween). More info will be shared with the students as the date gets closer. (Ms. Currie and Mr. Kelly are the teacher support for this event)
- Halloween school dance is scheduled for October 25
- Prom Committee has already convened. They have booked to have Prom at the Chateau Laurier.
- Students participated in a Club Carousel that allowed students to see the types of clubs that are available at the school.
- Rorey indicated that they often struggle to get grade 9 and 10 students involved in different activities so they will focus some efforts on encouraging their involvement.

6. Teaching Staff Liaison Report

- Maureen MacRae is the teacher representative for Council.
- Mr. Turk has found a new publisher for yearbooks and is offering pre-purchase for \$35. The price will go up as the year goes on.
- News from Phys. Ed.—new fitness room and multi-purpose room are ready for use.
- The Terry Fox Run is September 27. The goal is to raise \$10 000. Donations can be sent to the school or an online donation can be made at <http://www.terryfox.ca/cairinewilsonssottawa>
- September 30 will be orange shirt day in recognition of the plight of residential schools.
- The week of September 24-28 will be Spirit Week (PJ Day, Twin Day, Grade Wars, Terry Fox (school gear) Day, Orange Shirt Day)
- Many clubs and sports have already started.

6. Principal's Report

- Jennifer Coleman provided a brief introduction of herself and her past experience. She indicated that she was pleased to be back in the Orleans community where she lives.
- School enrollment was projected to be 792 students and that number was achieved this week. This will allow staffing to remain stable. Seven new positions were

staffed to start this school year. While they did have some challenges finding French teachers, they were ultimately successful.

- The new Autism Unit has started up. This program has three new rooms to accommodate the students (classroom, sensory room, quiet room). This program is part of an initiative to allow these students to attend school closer to their community. It is staffed by one teacher and two educational assistants.
- The Dual Diagnosis Program (DDP) is also continuing on at CW. There are two classes this year where these students will focus on learning community living skills. There has also been the addition of a job coach to the school to assist with the DDP.
- Renovations are ongoing at the school. The major renos include:
 - Science lab renovations
 - Addition of the Autism Unit
 - The old “Green Room” has now been moved to the Learning Commons
 - New fitness centre
 - The old computer lab has become a woodworking room
 - The new computer lab went to an old science lab
- These renovations have necessitated the addition of 4 portables (3 temporary and 1 permanent)
- There continues to be issues in the school driveway at the beginning and end of the day due to cars dropping off and picking up students although there was an improvement after the email went home requesting that families use the road for these activities. The school has met with the Facilities and Transport groups from the Board to discuss the issues. A plan will be developed and sent to the City for approval. Student safety is the number one priority that is leading this change.
- There are issues with community members walking their dogs in the school fields but not picking up their waste. The school is looking at options for signage or involving bylaw officers.
- Relay for Life has traditionally been an extremely successful fundraiser for cancer at the school. Concerns have been raised about the amount of work involved in the planning of this event as well as the percentage of the funds raised that actually goes to the charity (as opposed to overhead/administration fees). The school has requested information from CRA to address the concern about the funds. The school will also be reaching out to the school community to determine whether the same format/same charity should be used as the big fundraiser for the year. They will make an informed decision on the input received. (Rorey noted that students love this event and it brings the entire school community together; some parents at the meeting also expressed how impressed they were with the efforts made for this event.

7. Vice-Principal Report

- Anne Corrigan continues on in her role as VP at the school. She has been joined by Carl Dobbin as the second VP.

- Separation of duties is based on student last names. Mr. Dobbin takes A-L and Ms Corrigan takes M-Z however they both indicated that this is fluid and they will work together to ensure student success
- VP grade assemblies were held to reiterate school rules to the students
- CW operates under a tiered intervention system for students considering social, emotional and academic factors. A school psychologist is available to assist students as needed but permission from guardians will be sought before this step is taken.

8. Financial Report

- The opening balance for the new school year is \$3492.07. (see attached summary of last year).

9. PRO Grant

- It was reported that CW has applied for \$1000 Parent Reaching Out grant for this school year. If the grant is received, the intent is run a couple of parent workshops, with a facilitator, on resilience and performance.
- Expect to hear anytime if the grant has been approved.

10. Christmas Craft Sale

- Maureen Ritchie provided an update on this event. It will take place on Saturday November 17 and is a very popular event with local crafts people. To date, there is 110 vendors signed up but they would like to add more so will continue to publicize that space is available. The organizers will need many volunteers (students and adults) to make this a success. Ideas were discussed to obtain more solid commitments from student volunteers. The volunteers will be needed for shifts Friday evening from 3:30-9:00 (set-up) and Saturday from 7:00-5:00. More details will be forthcoming on this event.

11. New Business

- The following Council positions were acclaimed:
- Chair – Mark Lecuyer
- Co-Chair – Maureen Ritchie
- Secretary – Jennifer Pyne
- Treasurer – Marcia O'Connor

12. Next Meeting

- The next council meeting will be Thursday, October 4 @ 7pm in the Learning Commons.

13. Adjournment

- The meeting was adjourned at 8:35 p.m.