



## Record of Decision 2013-11-07

- 1) Welcome: Susan Woodhouse, Donata Leuenberger, Hana Bland, Daniel Chamberlain, Andrea d'Entremont, Jim Elliott, Jacquie Fildes, George Gao, Miriam Halevy, Corrie Hamilton, Connie Hamilton Jesso, Cherie Maracle, Janet Patch, Christine Reus, Lori Stinson, Kevin Gilmore, Rachelle Sintic, Andrew Solomon, Eamonn Stinson O'Gorman, Cameron Stotts, John Shea  
Regrets: Corrine Davison, Juniper Hayes, Alison Lamothe, Nancy Lebrun, Nicky Romain
  - 2) Approval of the Record of Decision for 2013-10-26 Meeting
    - a) Amendments from the floor requested
      - i) **Motion:** *Hana motioned we approve the minutes with changes to spelling, grammar, annotation of names/titles and formatting issues.*  
*Seconded: Connie*  
**Carried**
  - 3) Reports
    - a) Voices (Student) Report – *Cameron Stotts, Eamonn Stinson O'Gorman*
      - i) recruited Voices membership
      - ii) leadership camp Oct 10 & 11
      - iii) Link Crew Oct 17 Gr 9 highly successful
      - iv) Hallowe'en movie night - more successful - canned food for charity
      - v) Hallowe'en activities: costume contest, mummy wrap contest, guess what's in the box, donut on a stick - good spectator sport
      - vi) Take our Kids to Work day on the 6<sup>th</sup>
      - vii) Volunteers for Craft Fair are getting ready - kitchen, caretakers of kids,
      - viii) Parades of Lights (Nov 30) theme: A Charlie Brown Christmas - getting ready, already building
      - ix) Christmas tree decorating at Chateau Laurier - Nov 24 - students volunteers are going under Ms Miller's supervision
    - b) Teacher's Report – *Andrew Solomon*
      - i) mid term lull
      - ii) remembrance day ceremony coming up - organising guest speakers
      - iii) Marlene MacCrae - library funding - next speaker? where the library is going
    - c) Principal's Report – *Kevin Gilmore*
      - i) staffing changes - rise in enrolment from projections (however still a drop from last year) new LTO in math - Miss Vlug, and Miss Bunting in English, four more postings for second semester - will allow us to take burden off the larger classes
      - ii) mid term reports next week (Nov 14)
      - iii) Delft Project - French assessment in immersion - November 25 26
      - iv) installation of drop-down projectors in every classroom is ongoing - connections to computers is the final phase
      - v) 2 mobile smart-boards on wheels - iRovers - now in library and green room
      - vi) staff received PD on updating websites
      - vii) [City Champs!](#) Sr. Boys Volleyball and Girls Field Hockey
      - viii) Miss Trachy's band has played at all of the feeder schools
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- ix) Ms. Daniel and Mr. Bonnell are leading a [trip to Italy and Greece](#) next year. The trip is for 12 days over March Break 2015. We currently have 31 participants and room for a few more.
  - x) soccer w/ Mr. Barbour this year on March break - England
  - xi) little buddies program - parenting program - partnership w/ Orleans Wood - kids get partnered with the students at the feeder school
  - xii) Dec 3<sup>rd</sup> - all feeder schools visit CW - Grade 8 Day (not to be confused w/ Grade 8 Night - for parents)
  - xiii) Remembrance Day on Monday, Nov 11 - assembly
  - xiv) Nov 15<sup>th</sup> PD day - subject councils across the board
  - xv) lots of advertising on our school website about sessions across the board - next one is on mindfulness - calming and focussing exercising 7:00 Nov 21- lecture theatre
  - xvi) 28<sup>th</sup> - Link Day with Grade 9s - Scavenger Hunt in the school
  - xvii) 29<sup>th</sup> - 30 Hour Famine - finishes on the 30<sup>th</sup>
  - xviii) 30<sup>th</sup> - Parade of Lights
  - xix) Dec 5<sup>th</sup> or 12<sup>th</sup> - Holiday Dance, proceeds to "DIFD - Do it for Daron" charity
  - xx) 16<sup>th</sup> - summative rotation begins - each period is scheduled in a different week
  - xxi) December 20<sup>th</sup> is an unpaid day for teachers (result of collective bargaining - 3 days in total throughout the year) - admin and office staff only will be in - so the 19<sup>th</sup> is the last day of classes
  - xxii) December 19<sup>th</sup> - Christmas Assembly
- d) Chair's Report – *Susan Woodhouse*
- i) council training day was jointly put on by school board and OCASC - new council resource books by Maggie Mamen: "Parent Power", "Pampered Child Syndrome" and an OCDSB Research Study: "Unleashing Potential, Harnessing Possibilities"
    - (1) importance of having a constitution, especially given the financial issues w/ Rockcliffe last year
    - (2) parent involvement - exercise as a council in the new year to create a document to distribute to parents - what it means to be involved in your child's academic life
    - (3) how to deal with council funds - new policy, no procedures yet, however guidelines are - 2 signatures on cheques - report at every meeting - bank account or separate account
  - ii) parent teacher interview night - students were greeted by students and council
    - (1) survey was distributed for PRO grant topics
    - (2) signup sheet for baking, refreshments, & fundraising efforts etc.
  - iii) HOST (*Help Our Students*) program - already approved \$500 to be sent to Richard Lussier of HOST
  - iv) zone council meeting - chairs from all the schools in our electoral zone got together to discuss what is done within our school board - spec ed is phenomenal
- e) Treasurer's (Financial) Report – *Donata Leuenberger*
- i) \$4,400 from crafters - 4 apps pending
  - ii) total income \$5,949.69
  - iii) total expenses \$37.72 (projected \$5,305.00)
  - iv) net \$5,911.97
- 4) Guest Speaker
- a) *Welcome John Shea, Orléans-Cumberland (Zone 8) Trustee! ...from all of CWSS Parent Council*
- i) John Shea visits each council twice per year to including his *alma mater* Cairine Wilson Secondary School
  - ii) updates:
    - (1) Report at last zone meeting - transportation announcements (see [Transportation Review](#))
      - (a) Effective Sept 2014 OCDSB is offering eligibility for student transportation for distances over 3.2 km. This may cover OC Transpo fees for students within the city bus routes or where possible a yellow school bus will be provided at taxpayers expense. This is good news as this is no longer a barrier to

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enrolment when compared to the Catholic School Board. This serves to “even the playing field” on this issue, where historically the Public Board has lost students all else being equal.

- (b) OSTA is starting a “bell time” review - this is to determine what time high schools and public schools begin (adjustments may occur up to 1 hour earlier or later depending on the school). Timelines on how the bell time review will take place are as follows:
  - (i) Official Public release in January - constituents may contact their representatives (John Shea)
  - (ii) Open houses in April - public may present views and concerns to OSTA at this time
  - (iii) Vote and decision to be made in December to be implemented the following September (2015)

(2) Approval of new school council fund raising policy

- (a) The School Board is ultimately liable, therefore accountability must be in place so that a “Rockcliffe” can’t happen again. Accountability is to be achieved by:
  - (i) keeping a bank account under the school umbrella; or
  - (ii) keep a separate school council bank account and implement strict guidelines such as two signing officers

iii) extracurricular funding (*hits home at CW for outdoor ed. in particular*) is limited to \$200 (will now be provided by The Board via a grant from The Ministry of Education instead of being collected from students/parents); it is believed it will allow more students to participate - on a year by year basis - however nothing prevents council from funding a particular program - *lengthy discussion by council ensued with concerns that this may not be enough, may not grow with inflation and that this grant may not last* - to re-iterate Council is free to fund-raise specifically to supplement funds for this great program

iv) next year is John’s last year as Trustee

5) Old Business

- a) Vice-Chair -final call for nominations - *none*
- b) Voting Members of Council & Quorum - final list of voting members established as follows: *Hana Bland, Cathy Bryson, Daniel Chamberlain, Andrea d'Entremont, Jim Elliott, Corrie Hamilton, Connie Hamilton Jesso, Juniper Hayes, Allison Lamothe, Donata Leuenberger, Janet Patch, Lori Stinson, Susan Woodhouse*

c) PRO Grant

i) Survey results - 88 paper returns on PT night and 19 subsequent electronic returns (total 107); we selected the top 3:

- (1) how to help our kids plan, prioritise and focus in daily activities and life goals
- (2) anxiety and stress: helping our children cope with the demands of school, family and peer demands
- (3) picking post secondary programs, with a view to future and employment opportunities

ii) action deferred to next month; Kevin to research speakers for those topics

6) Action Items

a) Craft Fair (November 16) - *Janet Patch*

- i) tables 100% of craft fair tables booked and some on crafters are on a wait list.
- ii) Set up will begin Friday, Nov 15. with take down to begin no sooner than 4 PM on Nov 16 - day of the fair
- iii) Volunteer Signup sheets avail at the Raffle table
- iv) Ad Signs available in Receiving on main floor & maps distributed by Janet to guide sign placement. Please return signs to the school after the sale is finished
- v) Kitchen status: Debbie Aufleger is kitchen lead and has the chilli donations under control - all prep is set and organised
- vi) Voices Volunteers: teachers have reported that the students well on their way and are signing up for sale day; activities include kitchen help, food & drink running, child care - counts for volunteer hours
- vii) Free the Children will have a table in hallway leading to Gym.
- viii) Board support staff will be avail from 6:30AM on Sale day.

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- ix) trying to arrange a cash machine - however, it may not be available this year
- b) Teachers' wish list - possible disbursement of funds
  - i) deferred to next month Andrew Solomon to poll the teachers before December meeting
- 7) New Business
  - a) School Improvement Plan - *Kevin Gilmore*
    - i) try to align goal setting with action plans - strategic planning etc
    - ii) goal for Board and goal for School
    - iii) more to come at the next council meeting
  - b) New Items for discussion next month - submissions from the floor
  - c) please bring refreshments for next month
  - d) **Motion:** *Susan suggested we direct HOST Program funds be directed to Carine Wilson SS students only*  
*Seconded: Donata*  
**Carried**
  - e) Next speaker - none at this time
- 8) Adjournment
  - a) **Motion:** *Jim motioned we adjourn for the evening*  
*Seconded: Hana*  
**Carried 9:15 PM**

*Thanks to all Council Members for your time and effort!*