



Record of Decision for October 1, 2015

1. **Greetings and attendance:** Anne-Marie Dugal, Corrie Hamilton, Jo-Anne Hutsul, Jim Irving, Mark Lecuyer, Donata Leuenberger, Tracy Lucking, Tom Macartney, Cherie Maracle, Marlene McCrae, Christine Reus, Rachelle Sintic, Cameron Stotts

Regrets: Debbie Aufleger, Darlene Avelar, Christine Brophy, Daniel Chamberlain, Sonita Davis, Sadia Sial

2. Motion to pass June 2015 minutes: 1st from Donata Leuenberger; 2nd Cameron Stotts

3. Old Business:

a) Open position for Vice-chair – no volunteers or nominations came forward. Donata pointed out that as our constitution states a person can hold the position of Chair for only 2 years this will be Mark's last eligible year. It would be beneficial to have someone apprentice under Mark this year and act as back-up in the event he cannot attend a meeting.

4. Reports:

a) Voices – Cameron Stotts

First official meeting was held last Tuesday. As they have had a slow start this year they concentrated their efforts with helping existing groups and their activities.

i) Terry Fox Run – students were encouraged to wear orange and blue, our school colours, to demonstrate the Cairine Wilson spirit for the Terry Fox run. Messaging was sent out via various methods and uptake was great. Kids wore orange and blue, there was face painting, etc.

ii) have started planning for the Parade of Lights. Mr. Hiemstra, Mr. McDougall and Mr. Sacharuk have agreed to help.

iii) have a couple of other activities in the works.

b) Teacher's Report – Anne-Marie Dugal

- We now have a Junior Reach for the Top club which will also compete this year.

- Second annual parent University and College information evening will be held November 4 at 6-8pm in CW lecture theatre. Uof Ottawa, Carleton University and Algonquin College will be participating.

- IEP Consultation Forms have been mailed to parents and meetings with students are ongoing. Updated IEPs will be mailed home by week of Oct 19 for parent approval.

- Homework club has moved to the Library operating Monday-Thursday 3:30-5pm. Each week is a different subject and teachers will be on hand to provide one-on-one help. Check the website for weekly subject schedule.

Next CWSS Council Meeting: Thursday, November 5, 2015 @ 7PM in the School Library

- Sr. Boys volleyball had a weak start but are coming together and improving. Two pre-season tournaments: Won Consolation Finals in Kingston Sept 20th and Silver at De La Salle on Sept 26th.
- Annual CW Spirit Wear Clothing sale mid-October for 1 week. Will be on display in the den over lunch hour. Watch the school website for pricing, order forms and sale dates.
- Leadership camp October 26 and 27th. Many applicants but only 50ish students can be taken and list will be posted by end of day Oct 3rd.
- Prom: A dry prom will be held at the Chateau Laurier with dinner and dance as last year. Committee has about 35 students and all are welcome; various subcommittees have been struck for fundraising, communications, decorations, invitations, etc. Meetings are held Mondays at lunch in the FOODS ROOM. Mini-survey going out to class on Friday to approximate attendance for planning purposes. Last year's prom cost students \$90/ticket but with fundraising hoping to bring cost down again this year if possible. Parents are welcome to participate in fundraising or provide support in any way possible, including planning of the Garden Party which was held at the Cumberland Museum last year. Cheryl Wells, a mom and event planner, met with students to share ideas and offer help; Mariam from Chateau Laurier coming to talk about menu options. Committee will then survey grade 12's for input.
- Planning for Paris/Provence/Barcelona trip in March 2017 has begun. First student meeting was held today and information was provided. First parent meeting scheduled for Oct 7 at 7pm in CW Lecture Theatre.
- A student trip to Nicaragua is being planned involving Habitat for Humanity and Free the Children.
- Fund requests from teachers trickling in: i) possible team uniforms for Junior Reach for the Top; no amount submitted, ii) \$300-\$400 requested for the Technology Program to purchase supplies to begin building adirondack chairs as an enterprise fundraising project.

c) Principal's Report – Tom Macartney

- Terry Fox Run was a spectacular event with student and staff participation. Raised a little over \$6000, short of their \$7000 goal, but the huge success was in the community-building spirit exhibited. Great to see the kids recognizing Terry Fox's contribution to cancer research and awareness as they themselves continue his dream to fight cancer. Mr. Clancy was acknowledged for running 143 days in honour of Terry Fox. Mr. Macartney expressed his pride in being a member of staff at CW.
- Teachers have settled a contract. A retreat is planned for the department heads to discuss plans for the coming year. There will be more to report at the next meeting.
- Have initiated regular breakfast sessions with staff of the four main feeder schools to build relationships.
- Office Administrators and Education Assistants will begin job action on Monday. May affect communication to parents.
- Relay news: Sad to report the passing of Max Keeping. He is thanked for the time, money and expertise he brought to Relay and cancer research.

Vice Principal – Rachelle Sintic

- Link day went fantastically and a second Link event also went well. Grade 9's are embracing the CW spirit.
 - Photo day has happened; retakes scheduled for October 19th.
 - All grade 9's will participate in the Bonnechere Caves field trip in the first semester so that the opportunity is not lost for grade 9's taking Geography in the second semester.
 - Two new department heads this year: Mr. Hiemstra will replace Mrs. Hiemstra as Head of English and Mme Coulombe will replace Mme Arsenault as Head of French while both are on maternity leave.
- Vice Principals have split student responsibility alphabetically this year: Mr. Hebert-Daly will take A-L while Ms. Sintic will take M-Z.

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d) Treasurer's report – Donata Leuenberger

- Presented opening balance and budget for 2015-16 school year.
- Carry forward from previous year of \$1241.11. Craft Fair registration fees being deposited now with \$4305.00 to date.
- Council approved budget for annual recurring items based on historical expenditures.

5. Action Items:

a) Craft Fair – Donata Leuenberger

- Navan Lions get 2 free tables in the gym; they have agreed to move to the hall to free up 2 spots in the gym for crafters.
- Increased the number of available tables to 129 to accommodate increased demand for table rentals.
- We need to rent tables this year as the School Board did not have tables available for that day. After various options were sought we decided to rent from Cody's. Darlene negotiated with Cody's and was able to secure a contract for a total cost including delivery, pick-up and taxes of \$729.
- Donata proposed increasing the price of raffle tickets this year to help recover some of the losses incurred from table rental. Council agreed to increase ticket prices from 1 for \$2, 3 for \$5 to 1 for \$3, 2 for \$5.
- Need a credit card on file and 50% deposit for table rental. The school will use their credit card and Council will reimburse the school by cheque.
- Parent volunteers are needed Friday, November 20th after 3:30pm and Saturday, November 21st at various times. A sign-up sheet will be brought to the next Council meeting. It was also agreed that Council would set up a Parent Council table on October 22nd during Parent-Teacher Interviews to recruit parent volunteers for the Craft Fair and to promote Council. The baking list may also be on hand that evening.
- Students that volunteer to help at the Craft Fair can use this time towards their community involvement requirements.

6. New Business

a) Upcoming events – covered under Craft Fair

b) Volunteers to lead the following events:

- Craft Fair – Donata Leuenberger and Darlene Avelar
- Meet the Teacher – cancelled
- Grade 8 Night (February) – Corrie Hamilton
- Relay for Life (May) – Mark Lecuyer and Donata Leuenberger
- Staff Appreciation (June) – open
- Grad Ceremony Refreshments if held at the school (June) – Jo-Anne Hutsul
- OCASC representative – open

c) Guest Speaker(s) – none proposed

Open discussion and questions:

- i) It was suggested that the cooking class at the school be asked to contribute baking for events as our baking list system has not been reliable.
- ii) SpaceSim is a club operating out of Lisgar Collegiate for students of OCDSB. Involves various educational aspects and roles for students from astronomy, computer science, set-building, etc. Was suggested to advertise to students as probably not well known. Ms. Dugal will discuss with Mr. Bonnell as it could be an excellent opportunity for the grade 9 science classes.

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iii) TechU.me is a program that partners grade 10 computer science students with grade 3 students to develop educational apps. May be a great opportunity for CW students. More information to be gathered for next meeting.

iv) Relay For Life:

-Heritage elementary school is invited to participate in Relay. It was suggested that other CW feeder schools be invited to Relay.

-Last year some parents (mostly grade 9 parents) thought the kids were being brought back to the school and that lunch was provided. Communication, especially to Grade 9's, needs to be reviewed to ensure there are no misunderstandings.

v) Discussion occurred around how student timetables are generated as does not always seem fair. They are randomly generated using established algorithms. Any issues should be brought to guidance office.

7. Adjournment